



MITCHELL'S PLACE
UNLOCKING POTENTIAL

Job Description

Full-time pediatric Occupational Therapist in a preschool/outpatient setting.

Responsibilities (Include but not limited to)

- I. Administers comprehensive individualized assessment of motor, sensory, and self-help skills.
 - a. Utilizes appropriate assessment procedures for the individual client to identify specific motor, sensory, or self-help problems for development of the Individual Education Plan (IEP) /outpatient treatment plan and to establish a baseline of his/her present skills for judging future progress.
 - b. Consults/shares information with teaching staff and parents (and/or guardians) regarding assessment information.
 - c. Based on individual assessment, collaborates with the client's teacher and parents (and/or guardians) regarding the development of the motor, sensory, and self-help skills.
 - d. Participate in multi-disciplinary evaluation to diagnose and provide feedback with full report due 1 week from evaluation.
- II. Develops client's IEP/outpatient treatment plan for direct occupational therapy services.
 - a. Determines specific goals and short-term objectives which will improve performance in problem areas.
 - b. Consults with and participates in meetings with teaching staff and parents in determining goals and objectives. Attends weekly treatment team meetings.
 - c. Participates in bi-weekly staff meetings.
- III. Provides occupational therapy intervention for clients determined to be appropriate for direct services by the occupational therapist.
 - a. Provides individualized one-to-one and group instruction for designated clients designed to carry out goals and objectives of the IEP and outpatient treatment plan. This instruction may also include assuming the role as support staff for facilitating the client's participation in the classroom, at home, and/or in the community.
 - b. Consults with teachers and behavior therapists on an ongoing basis regarding their guidelines for occupational therapist in behavior management plans for specific clients, especially for self-injurious, aggressive and disruptive behavior.
 - c. Provides information on an ongoing basis to teachers and parent regarding the client's progress related to the IEP and outpatient treatment goals and objectives so that carryover and maintenance can be achieved.
 - d. Maintains accurate documentation of each treatment session.
- IV. Supervises Occupational Therapy students/assistants/interns as needed.
- V. Maintains program records and other related paperwork.



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- a. Keeps accurate data of plans for meeting IEP and Plan of Care objectives and client progress for each intervention session.
- b. Writes or provides information for the completion of the IEP in accordance with established procedures in the Early Learning Program.
- VI.** Fulfills professional development requirements and other assignments.
 - a. Conducts assignments within a given time frame.
 - b. Performs assignments according to instructions.
 - c. Maintains required certifications.
 - d. Participates in the employee performance improvement process by identifying opportunities for improvement and/or actively contributes to performance improvement.

Hours

40 hours a week; Monday through Friday

FLSA

This is a salaried position with benefits.

Reports to

Related services director

Qualifications

1. Masters in Occupational Therapy
2. Current Alabama License
3. Strong understanding of autism spectrum disorder
4. Strong ability to collaborate.
5. Excellent verbal and written communication skills, including presentation skills.
6. Ability to interact professionally with a wide variety of individuals.
7. Ability to use effective critical thinking, problem solving and decision-making skills.
8. Strong organizational and follow up skills, attention to detail and deadline driven.
9. Strong interpersonal skills and the ability to work as a member of a team.
10. Knowledge of and training in feeding therapy recommended.



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About the Facility

Mitchell's Place is a cutting edge, evidence-based center that opened in 2005 and has become one of the premier providers of therapeutic interventions for ASD in the Birmingham area. Mitchell's Place is committed to providing a nurturing environment aimed at improving the quality of life for clients and families. The Mitchell's Place team includes speech therapy, occupational therapy, applied behavior analysis (ABA) therapy, psychiatry, and an ABA-based preschool. This allows for frequent collaboration and a multidisciplinary approach when needed for clients. Mitchell's Place has a well-developed reputation across the state of Alabama for providing services that improve the quality of life for our clients and their families.

How to Apply

Interested candidates should submit resume, at least three references, and a cover letter to bweldon@mitchells-place.com

We are accepting applications and conducting interviews until the position is filled.

Diversity, Equity, and Inclusion Statement

Mitchell's Place values diversity, equality, equity, and inclusion. We believe that no student, staff, family member or visitor should be treated differently based on their race, ethnicity, national origin, sex, sexual orientation, gender identity, age, ability status, socioeconomic status, political opinions, or religious affiliation. We are committed to making diversity, equality, equity, and inclusion a cultural norm by creating a climate of mutual respect within and outside the walls of Mitchell's Place.