



MITCHELL'S PLACE
UNLOCKING POTENTIAL

PRIMARY JOB FUNCTION AND PERFORMANCE EXPECTATIONS

JOB CLASSIFICATION:

Registered Behavior Technician in the ABA Department

JOB RESPONSIBILITIES:

1. Help administer assessments under the direction of the supervising BCBA
 - a. Preference assessments
 - b. Skills assessments
2. Provide quality 1:1 instruction to ABA clients
 - a. Teach individualized goals identified in the treatment plan
 - b. Utilize DTT, NET and mand training
 - c. Utilize ABA teaching procedures (e.g. pairing, demand fading, reinforcement, shaping, prompting, error correction, etc.)
 - d. Prepare all teaching materials, note cards, data sheets, and reinforcers
 - e. Implement behavior intervention plans
3. Record objective session data to reflect client's progress
 - a. Collect and graph data daily
 - b. Replace targets and programs when mastered
4. Maintain objective session notes
 - a. Complete session notes and send home
 - b. Maintain a copy for records
5. Maintain effective communication with team members and supervisor
 - a. Attend staff meetings
 - b. Collect and graph data daily
6. Research articles relevant to ABA strategies, programs, and interventions is encouraged
7. Professionalism
 - a. Abides to RBT Code of Ethics
 - b. Maintain RBT log based on BACB guidelines
 - c. Adhere to scheduled work hours and scheduled student sessions
 - d. Report to work each day, on time, and prepared to complete job responsibilities
 - e. Approach job with a positive attitude. Keeping students' needs as a priority.
 - f. Support Mitchell's Place policies and procedures
 - g. Exhibit respect for supervisors and co-workers
 - h. Communicate clearly and in a professional manor to coworkers and supervisors regarding student needs, personal needs, questions, interventions, schedules, and conflicts.
 - i. Communicate clearly and in a professional manor to parents.

REPORTS TO

- Supervisor/BCBA in their designated department



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REQUIREMENTS:

- Maintain Registered Behavior Technician certification

MINIMUM QUALIFICATIONS:

- Bachelor's degree strongly preferred
- Coursework and/or training specific to the field of Applied Behavior Analysis (ABA) referred.
- Registered Behavior Technician certification preferred
- Experience working with children preferred
- Score 80% or higher on a new RBT Competency Assessment prior to serving clients